



## Mid Rogue Fire District

### Board of Directors Special Meeting Agenda

**Date:** Saturday, May 2nd, 2026

**Time:** 2:00 PM

**Location:** ZOOM Meeting Room

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#### 1. Call to Order

- a) Roll Call – Directors present, Staff Present

#### 2. Approval of Agenda

#### 3. Administrative Assistant Job Description

#### 4. Employee Contracts

- a) Executive Director
- b) Administrative Assistant

#### 5. Payroll and Accounting services

- a) Employee Information

#### 6. Executive Director

- a) Start Date request

#### 7. Additional Matters of the Board - Open floor for board reports, requests, or comments

#### 8. Adjournment