

**Mid Rogue Fire District Board Meeting: October 13, 2025**

**6:00 p.m. – In Person – Merlin Community Park - 100 Acorn Street, Merlin Oregon**

Live Streamed at [www.youtube.com/@JCRFPD](https://www.youtube.com/@JCRFPD)

**Rural Fire Protection District Attendance:**

**Directors Present:** Mark Jones, Vincent Ownbey, Ralph Weidling, Tom McGowan (Via Zoom)

**Members Absent:** Roy Hauser – excused

**Recorder:** Kassie Austin

**Guest Presenters:** None

**General Public:** Steve Nelson, Rural Metro Fire

**1. Call to Order**

- a. The meeting was called to order at 5:30 p.m.
- b. The Board recited the Pledge of Allegiance.

**2. Approval of Agenda**

The board reviewed today's agenda items. *Director McGowan made a motion to approve the agenda as listed. The motion was seconded by Director Weidling. Upon roll call; Director Ownbey – yes, Director McGowan – yes, Director Hauser – excused, Director Weidling – yes, Director Jones – yes. Motion carried 4-0.*

**3. Approval of Minutes**

The board reviewed the meeting minutes for the date of October 8, 2025. *Director Ownbey made a motion to approve the draft minutes. The motion was seconded by Director McGowan. Upon roll call; Director McGowan – yes, Director Hauser – excused, Director Weidling – yes, Director Ownbey – yes, and Director Jones – yes. Motion carried 4-0.*

**4. Secretary/Treasurer Report**

Director Weidling explained that after the month's invoices have been paid the current balance for the district is \$307,295.39. The LGIP account has been refiled with the correct documentation. The district name change documents have been sent to the state.

**5. Public Comment**

None heard.

**6. Old Business**

**A. Starlink Mobile System**

Director Weidling explained that the board members were waiting for the bank cards. The complete package is \$451.00 as it is no longer on sale. *Director Ownbey made a motion to approve the draft minutes. The motion was seconded by Director Weidling. Upon roll call; Director McGowan – yes, Director Hauser – excused, Director Weidling – yes, Director Ownbey – yes, and Director Jones – yes. Motion carried 4-0.*

**7. New Business**

**A. Committee Reports:**

Staffing: This matter will be handled under item agenda item 7C and 7D. Director McGowan updated the board with the Vector training. Discussion was held regarding the district logo. It is at Director McGowan's discretion on which district logo to use for the training.

Communication: Director Jones presented the draft district website in depth. Director Ownbey requested that the fire danger level and fire season information to be added to the home page. The board agreed for the website to go live to the public without objection.

Policy: Nothing new to report.

Consideration: This matter was discussed under agenda item 7B.

**B. Consideration Committee Discussion with Chief Nelson**

Steve Nelson, Rural Metro Fire Chief reviewed the consideration agreement between Rural Metro and Mid Rogue Fire District. The estimated cost for the updates with adding Mid Rogue Fire District's information to Rural Metro's mailings, vehicles and radio advertisements is estimated at \$43,800. Director Jones explained

that in lieu of a franchise fee, and to maintain fair pricing for the consumer, Rural Metro will be doing advertising for the Mid Rogue Fire District. *Director Ownbey made a motion to approve Consideration Agreement between Rural/Metro Fire Dept., Inc. (RMF) and Mid Rogue Fire District (MRFD). The motion was seconded by Director Weidling. Upon roll call; Director McGowan – yes, Director Hauser – excused, Director Weidling – yes, Director Ownbey – yes, and Director Jones – yes. Motion carried 4-0.*

#### **C. Fire District Director Job Description Adoption**

Director McGowan proposed that the district move forward with SDAO and their consulting services. Director Jones explained that he would like to make some amendments to the job description title to a Fire District Manager, instead of a director. The manager will report to the fire district board of directors. Discussion held regarding the title for the job title. The board agreed to the title for the position as the Fire District Administrator. This matter moves to the next scheduled meeting.

#### **D. Service Agreement Amendments**

*Director McGowan made a motion to approve the revised amendment No. 1 to the Service Agreement with Rural Metro Fire. Seconded by Director Ownbey. Upon Roll call; Director McGowan – yes, Director Hauser – excused, Director Weidling – yes, Director Ownbey – yes, Director Jones – yes. Motion carried 4-0.*

#### **E. District Branding**

Director Ownbey explained that he is talking to a company to get stickers and hats for the district. Director Ownbey will bring this matter back at the next scheduled meeting. The board would like to have shirts before they go to the conference in November.

#### **F. Audio/Video Equipment Purchasing**

Director Jones explained that there is an issue with the volume at the meetings. There is an expansion microphone to help pick up the audio for citizens to hear the meetings. The extra microphone is \$269.00. Director Jones also discussed that there is a transfer case for the monitor, for \$69.95. The board approved the purchases of the expansion microphone and the monitor case without objection.

#### **8. Correspondence**

9. None heard.

#### **10. Additional Matters of the Board**

Director Jones explained that he may miss the next meeting.

#### **11. Adjournment**

The board adjourned the meeting at 6:28 p.m. without objection.



Kassie Austin, Recorder