

Mid Rogue Fire District Board Meeting: September 8, 2025

5:30 p.m. – In Person – Merlin Community Park - 100 Acorn Street, Merlin Oregon
Live Streamed at www.youtube.com/@JCRFPD

Rural Fire Protection District Attendance:

Directors Present: Mark Jones, Vincent Ownbey, Ralph Weidling, Roy Hauser

Members Absent: Tom McGowan – excused

Recorder: Kassie Austin

Guest Presenters: None

General Public: Steve Nelson, Rural Metro Fire, John Holmes, Illinois Valley Fire District, Cheryl Johnson, Illinois Valley Fire District

1. Call to Order

- a. The meeting was called to order at 5:30 p.m.
- b. The Board recited the Pledge of Allegiance.

2. Approval of Agenda

The board reviewed today's agenda items. *Director Ownbey made a motion to approve the agenda as listed. The motion was seconded by Director Hauser. Upon roll call; Director Ownbey – yes, Director McGowan – excused, Director Hauser – yes, Director Weidling – yes, Director Jones – yes. Motion carried 4-0.*

3. Approval of Minutes

The board reviewed the meeting minutes for the date of August 25, 2025. *Director Ownbey made a motion to approve the draft minutes. The motion was seconded by Director Weidling. Upon roll call; Director McGowan – excused, Director Hauser – yes, Director Weidling – yes, Director Ownbey – yes, and Director Jones – yes. Motion carried 4-0.*

4. Financial Report

The invoice for administrative assistant was paid as of today. Director Jones purchased the IT equipment and submitted the receipts for reimbursement. The balance for the district is \$322,782.13. Director Weidling will submit the name change paperwork to the bank and update the EIN and TIN numbers.

5. Public Comment

None heard.

6. Old Business

a. Starlink Mobile System

Director Weidling confirmed that the sale for the equipment is still valid. *Director Hauser made a motion to purchase the Starlink Mobile System. The motion was seconded by Director Weidling. Discussion held regarding the price of the purchase for a total of \$245.00 for the equipment, and \$65.00 monthly for the service. Upon roll call; Director McGowan – excused, Director Hauser – yes, Director Weidling – yes, Director Ownbey – yes, and Director Jones – yes. Motion carried 4-0.*

b. Approval of Policy 2025-005 (Financial Authorization & Check-Signing Policy)

Director Ownbey made a motion to approve policy 2025-005; Financial Authorization and Check-Signing Policy. The motion was seconded by Director Weidling. Upon roll call; Director Ownbey – yes, Director McGowan – excused, Director Hauser – yes, Director Weidling – yes, Director Jones – yes. Motion carried 4-0.

c. Approval of Resolution 2025-006(Adoption of Financial Authorization & Check-Signing Policy)

Director Ownbey made a motion to approve the resolution 2025-006; Adoption of Financial Authorization and Check Signing Policy. The motion was seconded by Director Hauser. Upon roll call; Director Ownbey – yes, Director McGowan – excused, Director Hauser – yes, Director Weidling – yes, Director Jones – yes. Motion carried 4-0.

d. Approval of Policy 2025-006(Social Media/Communication Policy)

Director Weidling made a motion to approve the policy. The motion was seconded by Director Hauser. Upon roll call; Director Ownbey – yes, Director McGowan – excused, Director Hauser – yes, Director Weidling – yes, Director Jones – yes. Motion carried 4-0.

e. Approval of Resolution 2025-007(Social Media/Communication Policy)

Director Hauser made a motion to adopt resolution 2025-007. The motion was seconded by Director Weidling. Upon roll call; Director Ownbey – yes, Director McGowan – excused, Director Hauser – yes, Director Weidling – yes, Director Jones – yes. Motion carried 4-0.

7. New Business

a. Committee Reports

Staffing Committee: This matter was tabled to the next scheduled business meeting.

Policy Committee: This matter was tabled to the next scheduled business meeting.

Consideration Committee: Director Jones explained that this matter will be coming back in the up coming weeks under an executive session meeting.

Communications Committee: Director Jones explained that the social media page is up and running. The agendas, and workshops will be posted on social media. The website will be coming soon. Midroguefiredistrict.com.

b. Attendance at the OFDDA Conference

Director Ownbey, Director Jones, Director Weidling, and Director Hauser all confirmed that they will be in attendance of the OFDDA Conference. Staff will notice that the board will be in attendance.

c. Strategic Planning – Data Collection

Director Ownbey discussed that after holding the strategic planning workshop, it was evident that the board needs to research more numbers regarding the 70% and 30% numbers. Director Ownbey would like a private contractor, with a cap on the amount of the contract, to do a comparison to the district, to obtain a report. Discussion held regarding insurance industries, subscription versus a tax base, and the strategic planning aspect. This matter was tabled to the next scheduled general meeting.

d. Mid Rogue Fire District Jurisdiction – Ordinances

Director Jones explained that the State Fire Marshal previously held jurisdiction over what the district is now. Now that the district has jurisdiction over the properties, this is something that the board will need to take over. The board will get a list from the Oregon State Fire Marshal's Office. The board will divvy up the tasks to review.

8. Correspondence

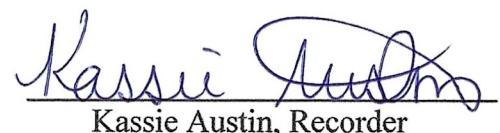
None heard.

9. Additional Matters of the Board

None heard.

10. Adjournment

The board agreed to adjourn the meeting at 6:09 p.m. without objection.



Kassie Austin

Kassie Austin, Recorder